# Legacy Mark

Accounts Receivable (AR)

Accounts Receivable is a comprehensive invoice and receivables system with a built-in inventory program. This flexible receivables program handles posting of sales, credit memos, cash receipts and bad debt write-offs. As an added timesaving feature, customers and inventory items can be viewed or added quickly while posting.

General System Features

- **Supports** Single Workstation and Multi-user Network installations with a password security built right in.
- **Uses Industry Standard** and office language throughout the program to acclimate new users quickly.
- **Integrated Context-Sensitive Help system.** Press a button for specific help for the active screen and pop-up Info boxes appear with mouse pointer to explain the current selection, which is very helpful for new users.
- **A Pure Windows** application with familiar menus and screens to make the software fast and easy to learn.
- **Single Point of Entry**: make a change in one area and the information is updated in the entire system.
- **Streamlined Data Entry** using newly redesigned screens, pull-down pick lists, improved editing features.
- **Pick Lists** on many data fields that are easy to use and easy to maintain for rapid, _error-free_ data entry.
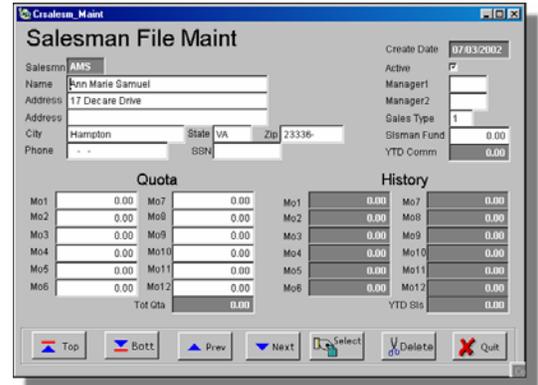
AR Specific Features

- **Creates Invoices** and sales returns that can be printed "on the fly" during posting or reprinted later. The complete sales, down payment, comments, contract details and payment calculations (including interest) and start dates all on one screen.
- **A Complete Cascaded Commission System** is included based on cash received. Distribution to sales, trusts, manager and cemetery is flexible/user defined. 3 commission levels provided with each item. Provides 2 management overrides with a bonus, walk-in, and finder's fee that is deductible from the commission in total or part. Commissions/trusts can be percentages or round dollars. Other commission plans also available.
- **The Installment Loan System** presents a convenient, easy-to-use method for handling pay-on-time accounts. It accommodates any interest percentage and payment frequency: monthly, quarterly, semi annual, annual.
- **Payment booklets** can be printed for efficiency and significant cost savings.
- **Writes Off Bad Debts**; assesses finance charges for applicable customers, calculates late charge by open invoice or statement balance.
- **Cash refund** is available for credit invoices with credit balances remaining.
- **View Customer Sales History** for 12 monthly periods of prior or current years.
- **Applied Credit** and applied finance charges can be voided.
- **Account Review Summary Report includes** 1) contract details showing all items and contract totals 2) Account analysis showing dates and totals with down-payment, paid to date, interest to date and payoff 3) Complete trust and commission summary 4) Complete payment history and 5) Trusting detail showing trust accumulated to date for each item sold.
- **Rapid Apply-Payment Screen** automatically distributes payments over the remaining open items. The same screen creates a credit for over payments and distributes any credits over the remaining open items.
- **35 Different Reports** are available in AR including: Print Sales Tax Reports, Sales Comparison Reports, Salesperson Sales Quota Reports, Cash Refund Reports, Commission reports by customer, salesperson or contract, Differed Commission Report which Lists Customer, Commission Due and Paid, Trust Reports where 5 Separate Trusts are maintained and Controlled, Differed Trusts by Customer and Contracts, Paid-In-Full-Accounts-This Period with Differed Trusts Printed and Totaled.